

# Camp Manna Ministries

## Reservation Form

Please complete and return to: 243 Gibson Way, Mocksville, NC 27028

### Contact Information

Name: \_\_\_\_\_

Contact Phone #1 \_\_\_\_\_ Contact Phone #2 \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name of Group/ Organization (if applicable) \_\_\_\_\_

### Reservation Information

Reason for using the facility: \_\_\_\_\_ Approx # \_\_\_\_\_

### Please list the date and time you wish to use the facility:

Date(s): \_\_\_\_\_ year \_\_\_\_\_ Time: \_\_\_\_\_

*\*\* if someone will be arriving before the time you listed above, please let us know prior to arriving \*\**

### **Please check which areas of the camp you plan to use**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Arbor (bathrooms & kitchen) | <input type="checkbox"/> Indoor Bldg (Game Room) | <input type="checkbox"/> Indoor Bldg (Log Building)  |
| <input type="checkbox"/> Basketball Court            | <input type="checkbox"/> Amphitheater            | <input type="checkbox"/> Camping Area                |
| <input type="checkbox"/> Baseball Field              | <input type="checkbox"/> Playground              | <input type="checkbox"/> Lake (canoes & paddleboats) |

### **Areas that require an additional fee or camp staff present:**

- Paintball (\$25/person, minimal of 10 participants or a \$250 deposit)
- Archery (\$15/Person, minimal of 10 participants of a \$150 deposit)
- Zip Line(\$15/Person, minimal of 15 participants or a \$225 deposit).
- Swimming Area (*you MUST provide a Certified Lifeguard and abide by ALL camp rules on our equipment. Our equipment is very expensive to replace so please use caution. Thank you!*)
- Log Assembly Bldg \*Additional Fee \* Call office for pricing (rates depend on day of week and amount of time needed)

### **\*\* Areas NOT allowed for use without camp staff present \*\*\***

- *Small obstacle course (located in wooded area between game room & amphitheater), large obstacle course*
- *Archery range*
- *Zipline Area or paintball course*

\_\_\_\_\_ (initial)

Additional information we need to know about your groups event: \_\_\_\_\_

# Camp Reservation information Sheet

*Thank you for considering using our facility. Below are a few instructions for reserving your time.*

## **HOW TO RESERVE THE FACILITY**

- 1 - Fill out the Reservation Form and mail **form and \$50 non-refundable deposit** to our office. The deposit will be deducted from your balance due.
- 2 - Someone from our office will contact you and verify your reservation
- 3 - Follow the guidelines listed below. Anyone in violations of our guidelines will not be allowed to use facility in the future. Thank you!
- 4 - Fee

Picnic Shelter (Playground, boating, gym area, bathrooms) – \$50/hr

Game Room (small indoor building w/ bathrooms, gym area and playground) – \$75 / hour

Log Building (Large assembly building w/ round tables and chairs, bathroom area, kitchen area, gym and playground) – \$100 / hr

## **CAMP FACILITY GUIDELINES**

### **GENERAL GUIDELINES:**

- 1 - This is a Christian Camp Facility. We kindly ask that all events and activities display a Christ-like attitude. We ask that **NO** music be played except Christian music, no foul language and no activities that would contradict the Word of God.
- 2 - **NO ALCOHOLIC BEVERAGES, DRUGS, and any other form of illegal substances permitted.** Anyone caught in violation of this will be banned from property immediately!!
- 3 - **NO SMOKING.** This is a **SMOKE-FREE ENVIRONMENT.** No one is allowed to smoke on the premises.
- 4 - **FOOD INFORMATION** - Grills are allowed on property, please be sure to use caution and safety when operating cooking device. **NO CLEANING FISH ON PROPERTY, NO COOKING WITH OIL.** Please remember to dispose of food and cooking materials correctly in order to avoid animals invading the camp at night. All trash should be placed in our dumpster. Please do not leave condiments or food items in the kitchen areas. We have lots of group that cycle through, and our refrigerator gets too jammed if items are left. **THANK YOU!**
- 5 - **TRASH** - Please pick up all trash, debris, etc before you leave. If you arrive and find the facility not clean, please let us know. The dumpster is located to the left of the office building (behind the playground)
6. **Guidelines** - Please abide by ALL posted rules and guidelines around the camp. **DO NOT** allow anyone to climb or play on Zipline cables, Obstacle Course and/or equipment at ANYTIME. **NO** one should be using paintball equipment or archery equipment unless a Camp Manna Staff member is present. These activities are restricted unless Camp Manna Staff is present. If you plan to use the fire pit, please be sure to let us know ahead of time.
7. **FISHING** – Fishing is NOT allowed.
8. **AED MACHINE / FIRST AID:** There is an AED machine located on the wall of the game room (to the right as you walk in the building). There are first aid boxes located in all our buildings and on a post in the gym area. You will find Band-Aids and basic first aid materials if you were to need them. Please do not remove more than you need.

**Initials**

## **STORAGE/KITCHEN AREA IN ARBOR GUIDELINES:**

- 1 - NO child 12 years old or younger allowed in storage/kitchen area.
- 2 - The back storage area in the arbor is for our summer camp staff ONLY. Please do NOT allow anyone in area.
- 3 - Refrigerator and icemaker are available in the kitchen area of the log building if you have that building rented. Please provide your own paper products, serving utensils, table clothes, etc.
- 4 - Trash Bags are located in kitchen area if you need extra. The trash dumpster is located behind the Playground

## **LAKE USE GUIDELINES**

- 1 - Using the lake and lake equipment is at YOUR OWN RISK.                     Initials
- 2 - EVERYONE must wear a life vest if you are swimming, canoeing or boating                     Initials
- 3 - Life Vest are located along the back wall of the arbor building. Vest are arranged by sizes and are labeled. Please ensure all vest are hung back up on with the correct sizes. All participants are required to wear a life vest when using canoe, paddleboat or swimming.
- 4 - Swimming Area - Swimming is only allowed with a certified lifeguard. Groups **MUST provide their own certified lifeguard.**                     Initials
- 5 - Swimming attire must be worn to swim. NO ONE is allowed to wear street clothes. Zipper, buckles, snaps, etc can puncture our equipment and cause irreparable damage. No more than 10 people on water trampoline at one time. No more than 4 people on the water slide at one time.                     Initials

## **GYM USE GUIDELINES**

Basketballs, Play balls, etc are located in gym area, please return all equipment to its proper holding places.

**OTHER INFORMATION:** Please make sure you and your participates abide by ALL posted RULES and GUIDELINES. These are set in place for your safety and we are not liable for any negligence in following these rules. Please DO NOT damage or misuse the property in any way. Please do not paint or write on tables, walls, or any other structure on the property. Thank you

***Please help us in our effort to maintain a beautiful facility for the honor and glory of our Lord and Savior Jesus Christ.***

**KEYS: we will have everything unlocked for you. If you need anything once you arrive, please text Jessica at 336-477-4122**

***\*\*\* I have read the Camp Reservation Information Sheet and agree to abide by the guidelines set forth. I understand that Camp Manna Ministries, Inc. is not liable for any negligence, damages, or injuries that may result in the use of Camp Manna's property. I also assume the responsibilities of myself and those attending. I also ensure that myself and those attending with my party will follow the posted guidelines.***

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Printed Name*